

**भारतीय प्रौद्योगिकी संस्थान (भारतीय खनि विद्यापीठ), धनबाद**  
**INDIAN INSTITUTE OF TECHNOLOGY (INDIAN SCHOOL OF MINIES), DHANBAD**  
**अधिष्ठाता कार्यालय (छात्र कल्याण)**  
**OFFICE OF DEAN STUDENT'S WELFARE**

DSW/IIT(ISM)/PR/091/2023-24/05

Date: - 07.12.2023

**Notice**

Physical reporting of existing students in the Winter Semester 2023-24 is scheduled to be held from December 29, 2023 to January 03, 2024, at the New Lecture Hall Complex (NLHC) – Third Floor Computer Lab. Students must carry their Institute Identity Card at the time of physical reporting. Please ensure that you have already paid the Winter Semester (2023-24) fee.

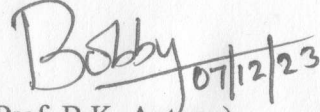
Sl. No.	Date	Details of students	Reporting time*
1	29.12.2023	All Ph.D. Scholars	9:30 am to 06:00 pm (Venue-NLHC)
2	01.01.2024	All M.Sc. Tech., M.Sc., MBA, Exe- MBA, 5 <sup>th</sup> Year Int.M.Tech. /Dual Degree/Double Major students	9:30 am to 01:00 pm (Venue-NLHC)
		All M.Tech., M.A. Students	3:00 pm to 06:30 pm (Venue-NLHC)
3	02.01.2024	All 3 <sup>rd</sup> Year (B.Tech and Int.M.Tech. Students )	9:30 am to 01:00 pm (Venue-NLHC)
		All 4 <sup>th</sup> Year (B. Tech and Int. M. Tech. Students)	3:00 pm to 06:30 pm (Venue-NLHC)
4	03.01.2024	All 2 <sup>nd</sup> Year (B. Tech and Int. M. Tech. Students)	9:30 am to 01:00 pm (Venue-NLHC)
		All 1 <sup>st</sup> Year (B. Tech and Int. M. Tech. Students)	3:00 pm to 06:30 pm (Venue-NLHC)
5	15 Feb- 14 Mar, 2024	Part-Time/ External Ph. D Scholars	<b>Venue- During office hours ( on working days) at the office of DSW</b>

Those students who could not report as above mentioned schedule are requested to report as given schedule:-

6	10.01.2024	Students who could not report on the above-mentioned schedule are required to report	<b>Venue- During office hours ( on working days) at the office of DSW</b>
7	11-17 Jan, 2024	Physical Reporting with late fine	<b>Venue- During office hours ( on working days) at the office of DSW</b>

**Lunch Time - from 01:00 pm to 03:00 pm.**

**Students are requested to please fill up the enclosed form and produce at the time of Physical Reporting.**

  
(Prof. B.K. Antony)  
Dean (Students Welfare)

Cc: Director/Dy Director/All Deans/All Associate Deans/RG  
: All HODs for information to the Faculty Advisors and Students.  
: Webmaster, IIT(ISM) Website: for uploading the notice to IIT(ISM) website.  
: All notice boards including Hostel Notice Boards.  
: DR (SW) / AR (SW)  
: DR (Acad) /System Engineer

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OFFICE OF DEAN STUDENT'S WELFARE

छात्र प्रति  
Student Copy

कृपया इसे भविष्य के लिए सुरक्षित रखें।  
Please keep it for future purposes.

विषय:- शीतकालीन सेमेस्टर २०२३-२४ का भौतिक सत्यापन  
**Subject:-** Physical Registration of Winter Semester 2023-24

विद्यार्थी का नाम----- नामांकन संख्या-----

Name of student (Capital Letter) ----- Admission No. -----

दिनांक----- को शीतकालीन ( २०२३-२४) सेमेस्टर के लिए भौतिक सत्यापन हेतु अधिष्ठाता कार्यालय (छात्र कार्यालय) में उपस्थिति दर्ज कराया/करायी।

Reported on (Date) ----- for Physical Registration for the Winter Semester (2023-24) at Office of Dean (SW).

छात्र का हस्ताक्षर / Signature of the student.....

नामांकन संख्या/ Admission No.....

दिनांक/ Date:- .....

संबंधित सहायक का हस्ताक्षर  
Signature of Dealing Assistant

सक्षम अधिकारी का हस्ताक्षर  
Signature of Competent Authority

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कार्यालय प्रति  
Office Copy

विषय:- शीतकालीन सेमेस्टर २०२३-२४ का भौतिक सत्यापन  
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छात्र का हस्ताक्षर / Signature of the student.....

नामांकन संख्या/ Admission No.....

दिनांक/ Date:- .....

संबंधित सहायक का हस्ताक्षर  
Signature of Dealing Assistant

सक्षम अधिकारी का हस्ताक्षर  
Signature of Competent Authority